

## Overview of Information Required for an AVS Medard Welch Nomination

The AVS Award nominations are submitted using a web based system that can be found at: <https://avs.awardsplatform.com> The required information and nomination questions for a **Medard Welch Award** nomination are listed below to enable the nomination material to be assembled offline in preparation to entry into the web system.

### Tips on How to Craft an Effective Nomination and Strong Support Letters

The online forms serve as a guide to the type and amount of information the Award Committee needs to see to evaluate nominees. However, each nominee has their own story and impact. It is the challenge of the nominators to tell the critical story within the context of the questions and nomination sections described for each award. It is useful to tell the story, not just present a bunch of facts. Tell about the impact: help the Award Committee to know the candidate, his/her accomplishments, and his/her impact. Tips on how to craft an effective nomination and strong support letter can be found [HERE](#)

### **Purpose**

To recognize and encourage outstanding accomplishments in the fields of interest to AVS.

### **Eligibility**

The nominee must have outstanding theoretical and/or experimental accomplishments within the ten years preceding the year in which the award is made. Nominees can be from academia, government, or industry, and special consideration will be given to nominees currently engaged in an active scientific/technical career.

In any given year an individual may provide a nominating or supporting letter for only one candidate for each award. The award will be granted without further restriction except that current members of the Board of Directors and the Awards Committee are not eligible. Further, no member of the Awards Committee may nominate or support any nomination. The AVS Awards Committee reserves the right to consider a candidate for a different award category.

### **Web questions or requested information for Medard Welch Award Nominations**

#### **Award Category**

- Award Type: Professional
- Category: Medard W. Welch Award
- Nominees Name: (First Name, Last Name)
- Nominees Business Address:
- Nominees email Address:

- Introductory paragraph to nomination:  
Short summary or introduction to the accomplishments or contributions upon which this nomination is based. These are to be described more fully in later sections (<250 words)
- Proposed Citation:  
One sentence (<30 words)

### Scientific Contributions

*This section represents the substance of the entry so please be as concise, clear and informative as possible. Specific, factual, and convincing information will be the basis upon which the entry will be evaluated.*

- Describe the nominee's accomplishments in the past 10 years and their impact on the field. (< 750 words)
- Description of relevant accomplishments outside of the preceding 10 year period and/or significant contributions to education, training, or management of science. (<500 words)
- List the nominee's number of peer reviewed publications, H-factor, and total number of citations (indicating source - e.g. Web of Science, Google Scholar ...) and ten most relevant publications (including authors and titles)
- List the nominee's relevant patents (Up to 10)

### Professional Service

- Describe the nominee's professional service and subsequent contributions to the scientific community, especially AVS. This should include any professional leadership positions, committee service, editorial work, outreach and other service initiatives. **This should be more than a list of service roles. Please discuss the impact of their service on the field and community**(<750 words)
- Any other input that would be useful to the Awards Committee (<150 words)

### Required Supporting Documents

The following documents must be uploaded using an **Add Attachments** button.

- 1) A Curriculum Vitae\* (PDF Format) which should include education, employment history, professional recognition and awards (5 page maximum)
- 2) Three Support Letters (PDF Format) referencing the award criteria.
  - The signed letter of support must be on letterhead in a font of 11 or higher making specific reference to the criteria. **2 pages maximum**

- **Tell about the impact:** help the Awards Committee to know the candidate, his/her accomplishments, and his/her impact. Make sure to read and share with your letter writers: **Tips on how to craft an effective nomination and strong support letter** by clicking [here](#).

3) Full list of Publications, Patents and Invited Talks\* (PDF Format)

\*It can be effective (not required) to organize the CV and Publication list to highlight topics or areas particularly relevant to the nomination.

Portion of the first web page for a Medard Welch nominations is shown below:

The screenshot shows a web browser window with the URL [avs.awardsplatform.com/entry-form/manager/NoYQM/qP/edit?tabSlug=mYqDOnGQ](https://avs.awardsplatform.com/entry-form/manager/NoYQM/qP/edit?tabSlug=mYqDOnGQ). The page has a navigation bar with tabs: "Award Category", "Scientific Contributions", "Professional Service", and "Required Supporting Documents". The "Award Category" tab is active.

The form contains the following fields and text:

- Season:** A text input field containing "Active season (2021)".
- Award type:** A dropdown menu with "Professional (nomination round closed)" selected.
- Category:** A dropdown menu with "Medard W. Welch Award" selected.
- First Name Last Name:** A text input field containing "Grape Jelly".
- Nominee's Business Address:** A rich text editor containing "Sweet tooth lane".

Explanatory text on the right side of the form:

- "To recognize and encourage outstanding accomplishments in the fields of interest to AVS."
- "The nominee must have accomplished outstanding theoretical and/or experimental accomplishments within the ten years preceding the year in which the award is made. Nominees can be from academia, government, or industry, and special consideration will be given to nominees currently engaged in an active scientific/technical career. The award will be granted without further restriction except that current members of the Board of Directors and the Awards Committee are not eligible."
- "In any given year an individual may provide a nominating or supporting letter for only one candidate for each award. The award will be granted without further restriction except that current members of the Board of Directors and the Awards Committee are not eligible. Further, no member of the Awards Committee may nominate or support any nomination."

At the bottom of the form, there is a note: "Please provide complete mailing address including Institution Name, City, State, Zip and Country".